



**2021**



**maitland** events  
city council

# Volunteer Application Form



## APPLICANT DETAILS

Persons must be aged 14 years and 9 months or older to be eligible to apply.

**NAME:** \_\_\_\_\_

**DATE OF BIRTH:** \_\_\_\_\_

**POSTAL ADDRESS:**  
\_\_\_\_\_

**TOWN/CITY:** \_\_\_\_\_

**POSTCODE:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**MOBILE:** \_\_\_\_\_

**EMAIL ADDRESS:**  
\_\_\_\_\_

**PREFERRED CONTACT METHOD:**

Email    Phone call    Text    Letter

**IF APPLICABLE, LIST THE SERVICE CLUB THAT YOU ARE VOLUNTEERING ON BEHALF OF:**  
\_\_\_\_\_

**EMERGENCY CONTACT**

**NAME:** \_\_\_\_\_

**CONTACT NUMBER:** \_\_\_\_\_

## VOLUNTEERING DETAILS

**HAVE YOU VOLUNTEERED FOR MAITLAND EVENTS PREVIOUSLY?** Yes / No

**DO YOU HAVE A MAITLAND EVENTS VOLUNTEER SHIRT?** Yes / No

**IF NO, CIRCLE YOUR SHIRT SIZE.**

S   M   L   XL   2XL   3XL   4XL   5XL

**DO YOU HAVE A MAITLAND EVENTS VOLUNTEER BUCKET HAT?** Yes / No

**DO YOU HAVE A CURRENT CERTIFICATE IN ANY OF THE FOLLOWING? (PROVIDE COPIES WITH YOUR FORM):**

- RSA  
 Working with children check

**DO YOU HAVE ANY MEDICAL CONDITION/S THAT WE SHOULD BE AWARE OF?** Yes / No

Please detail  
\_\_\_\_\_

## FIRST TIME VOLUNTEERS

Please be aware that no previous experience is required. The following questions are used as a guide for the events team to place volunteers in the most appropriate roles.

**FESTIVAL/EVENT EXPERIENCE:** Yes / No  
Please detail \_\_\_\_\_

**CUSTOMER SERVICE EXPERIENCE:**  
Yes / No  
Please detail \_\_\_\_\_

**CASH HANDLING EXPERIENCE:** Yes / No  
Please detail \_\_\_\_\_

**SALES EXPERIENCE:** Yes / No  
Please detail \_\_\_\_\_

## AVAILABILITY

Please tick all appropriate boxes.

### MAITLAND TASTE

Friday 7 May  pm  
Saturday 8 May  am  pm  all  
Sunday 9 May  am

### MAITLAND AROMA

Saturday 14 August  am  pm  all  
Sunday 15 August  am  pm  all

### HUNTER VALLEY STEAMFEST

Saturday 11 September  
 am  pm  all  
Sunday 12 September  
 am  pm  all

### RIVERLIGHTS MULTICULTURAL FESTIVAL

Saturday 9 October  am  pm  all

### BITTER & TWISTED BOUTIQUE BEER FESTIVAL

Saturday 6 November  am  pm  all  
Sunday 7 November  am  pm  all

### NEW YEAR'S EVE

Friday 31 December  am  pm  all

### THE LEVEE ACTIVITIES

Ongoing dates  am  pm  all

A Maitland Events staff member will contact you closer to each event to confirm details.

Some shifts are available pre and post event, please let the staff member know if you are interested in assisting with these shifts.

### COMMENTS:

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### DISCLAIMER:

Event information provided may be subject to change.

## PRIVACY AND PERSONAL INFORMATION

Council is committed to privacy protection and complies with the Privacy and Personal Information Protection Act 1998 and Government Information Public Access Act 2009.

The Maitland City Council Privacy Management Plan can be found online at: <https://www.maitland.nsw.gov.au/document/privacy-management-plan-0>

The personal information collected on this form will be used to provide contact information and determine appropriate work and safety environments to perform volunteer functions. The intended recipients are Maitland City Council Events team or other Maitland City Council staff and their contractors as required.

The supply of this information is voluntary, though Council will be unable to accept the application without it.



# VOLUNTEERING CONDITIONS

I agree to act as a volunteer on behalf of Maitland City Council. I understand that if I am accepted as a volunteer I will be required to attend a compulsory Volunteer Induction training session where I will receive the Festival Volunteer Manual and that I will be required to comply with all conditions outlined in the training / manual. I understand that upon receipt of the training / manual if I am unable or unwilling to comply with all conditions that I can choose to withdraw my application.

Personal information obtained from volunteers by Council is governed by the Privacy and Personal Information Protection Act 1998 (PPIPA).

This legislation provides direction for the collection, protection, storage, disposal, access and use of personal information by Council.

If you are volunteering to work with the elderly, people with disability, youth and/or children, you may be required to consent to Council undertaking a criminal record check. Are you willing to give permission to undertake the check?

**YES / NO**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

If you are under the age of 18 years you must have a parent or guardian sign the application form below to advise that they are aware of your application to volunteer with Maitland City Council:

**SIGNATURE OF PARENT/GUARDIAN:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## PLEASE RETURN COMPLETED FORM TO:

Maitland Events

PO Box 220, Maitland NSW 2320

**f** 02 4936 6483 | **e** [events@maitland.nsw.gov.au](mailto:events@maitland.nsw.gov.au) | **t** 02 4931 2801 (for more information)